

Stationary Engineer

OLV Charities

POSITION SUMMARY:

Responsible for the operation and maintenance of the central Utility Plant Systems. Systems include the BAS (Building Automated System); chillers; boilers; Electrical Distribution System, including Emergency Generators; and all their associated sub-systems.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Maintains safe, efficient operation of building systems and installs/repairs equipment according to work orders assigned via the electronic work order system
2. Ensure proper operation and working order of centrifugal chillers, boilers, emergency generators, machinery, pumps, and other building mechanical equipment
3. Observe and interpret the BAS and take appropriate corrective actions to maintain building systems
4. Maintain Daily logs of operation, maintenance, and safety activities, including test results, instrument readings, and details of equipment malfunctions and maintenance work.
5. Test boiler water quality and take necessary corrective action, such as adding chemicals to prevent corrosion and harmful deposits
6. Responds to HVAC situations during and after hours for the purpose of resolving immediate concerns
7. Enter data and information into work order system in a timely and accurate manner
8. Complete all regulatory paperwork correctly
9. Work positively and cooperatively as a member of the Facilities team
10. Demonstrate collaboration with internal, cross functional teams and internal/external customers
11. Adhere to the guiding values and beliefs of the organization, including respect and courtesy toward co-workers, vendors and those we serve
12. Perform other duties as assigned

SKILLS

1. Knowledge of complex electrical and mechanical building equipment
2. Understanding of high pressure steam boilers
3. Knowledge of heat pumps, boilers, chillers, cooling towers, AHU's, air compressors, heat exchangers, exhaust systems VAV pneumatic controls
4. Able to adhere to safe working practices and handle hazardous materials

5. Ability to troubleshoot and make repairs, install and perform preventative maintenance on systems
6. Able to work independently or as a team member to accomplish work
7. Able to accomplish job assignments in an organized, efficient, quality manner
8. Takes initiative and responsive to potential issues and needs
9. Able to complete work in an organized manner
10. Interacts with others with respect, demonstrates positive interpersonal and customer service skills
11. Able to troubleshoot, prioritize and problem solve issues in a timely manner
12. Works positively and cooperatively as a member of the Facilities team
13. Basic computer skills with ability to write and respond to emails in Microsoft Outlook, enter data and receipts into work order system via smart phone, Ipad or computer
14. Able to lift and push up to 50 pounds
15. Able to stoop, kneel, crawl, reach with hands and arms, climb stairs, repetitive use and dexterity with hands and fingers
16. Able to work independently or as a team member to accomplish work
17. Able to accomplish job assignments in an efficient, quality manner
18. Takes initiative and responsive to potential issues and needs

EDUCATION AND EXPERIENCE

1. High School diploma or equivalency required
2. Valid City of Buffalo Stationary Engineer License 1st or 2nd Class; or equivalent required
3. EPA Universal certification preferred
4. Valid driver's license required
5. Experience as a Stationary Engineer, 2 years required, five years preferred
6. Two years' experience working with MP steam boilers and associated equipment preferred
7. Experience working with chillers, cooling towers, AHU's, air compressors, heat exchangers, exhaust systems, VAV pneumatic controls, etc. preferred
8. Training or experience in Tridium building automated systems (BAS) preferred
9. Basic computer skills to write and respond to emails, enter data and receipts into work order system via smart phone, Ipad or computer required

WORK SCHEDULE:

Full time, Monday-Wednesday; 3:00pm -11:00pm; and Friday and Saturday 11:00pm - 7:00am; 37.5 hours per week; with occasional overtime.

PHYSICAL REQUIREMENTS OF THE POSITION:

The physical demands are representative of those to perform the essential functions of this job with or without reasonable accommodation(s):

Must be able to lift, push or pull up to 50 pounds and vision for color, peripheral and depth
Able to stoop, kneel, crouch and crawl, reach and climb stairs; with visual and auditory
requirements

Able to climb ladders

Email resume and cover letter to: olvc-careers@olvcharities.org

Or send cover letter along with resume to:

OLV Charities Human Resources Department; 780 Ridge Road; Lackawanna, NY 14218